

Bury Children's Trust

Minutes of the Joint Meeting of the Children's Trust Board and Children's Trust Operational Sub Group held on 27 September 2017

Attendance:

Karen Dolton (Chair)	Acting Executive Director Children, Young People & Culture, Bury Council
Maxine Lomax	Head of Safeguarding & Designated Nurse Child Protection and Looked After Children, Bury CCG
Kim Marshall	Operational Manager, Bury Healthy Young Minds, Pennine Care NHSFT
Klare Rufo	Assistant Director, Learning & Culture, Council CYP&C
Vicky Maloney	Chief Officer, Early Break, representing CYP Forum
Sue Reynolds	Head of Early Years & Early Help, Council CYP&C
Adele Clayton	Counsellor, Bury College
Tom Gledhill	Headteacher, Spring Lane School, representing BASH
Wendy Thompson	Snr Manager, Community Services, PCFT
Sheena Adamson	Township Lead, PCFT Community Services
Julie Cooper	Strategic Lead Prestwich, PCFT Community Services
Karen Richardson	Bury CCG
Lesley Davidson	Emotional Health & Wellbeing Coordinator, Council CYP&C
Marie Worthington	Business Manager Neighbourhoods, Six Town Housing
Ann Norleigh Noi	Strategy Planning & Development Lead, Council C&WB
David Latham	Bury Clinical Commissioning Group (on behalf of Michael Hargreaves)
Paul Cooke	Strategic Lead, Schools, Academies & Colleges, Council CYP&C
Diane Halton	Bury Council/Public Health (on behalf of Lesley Jones)
Lindsay Dennis	Children's Trust Development Officer, Council CYP&C
Adele Crowshaw	Youth Participation Officer, Council CYP&C attended for item 3
Lisa Wilson	Participation Apprentice, Council CYP&C attended for item 3

1. Introductions and Apologies (K Dolton)

KD welcomed everyone to the meeting and introductions were made.

Apologies were received from Mark Dennis, Emma Harding, Supt Rick Jackson, Rhys Cathcart, Caroline Drysdale, Karen Young and Anne Gent. Attendance on behalf of other partners is listed above.

KD advised that Helen Chadwick has e-mailed to say that she will no longer attend the Children's Trust Board on behalf of BAPH (and is no longer Chair of BAPH). Pending confirmation of who will represent BAPH Children's Trust information is being sent to Kath Perry and Gail Branch. KR confirmed that BAPH are currently reviewing representation on all Boards.

2. Minutes and Matters Arising

2.1 Amendment to Minutes of 29-6-17: Page 3, item 5, line 4 should read *In the meantime the 10 GM Local Authorities have each put in £50k to pay for project management.* With this amendment, Minutes were approved.

2.2 Actions: In addition to information provided in the Summary of Actions or included as agenda items, the following points were raised:

2.2.1 Item 6: With regard to the 7 business cases put forward by the DCS's as part of GM Devolution in June 2016, KD updated that a decision is now expected in the week commencing 9 October. Indications are that it will not be for the amount sought, and will be focused on specific themes. As noted in 2.1, a project manager will be appointed to progress work on the business cases.

2.2.2 Item 8: KM advised interviews for the bereavement service have taken place, and a meeting arranged to set a Service Level Agreement. Once this is confirmed KM will be able to circulate information about the Service, including pathways.

Action: KM

2.2.3 Item 9: Self Help Audit *Post meeting note – Audit was circulated on 28 September.*

3. Issues from children and young people

3.1 Youth Combined Authority

See link for more information. KD explained that through the GM Mayor's office a new GM Youth Combined Authority is being set up re youth participation in setting the future direction of GM. This will be made up of 20 young people already involved in existing youth forums and 20 new appointments from across the 10 Authorities. A GM event about this is taking place in the Elizabethan Suite on 24 October. This will be opened by the GM Mayor, Andy Burnham, and, Cllr Shori (in his capacity as GM lead for young people). Funding for the Youth Element will come from local businesses (the event is funded by United Utilities).

AC advised that 8 young people and 3 professionals from Bury can attend the event.

Action: All: Any decision maker wishing to attend the event should contact KD.

KD: Feedback on event and progress to next meeting

3.2 Feedback from Youth Cabinet (Adele Crowshaw and Lisa Wilson)

Circles report will be completed in the next few weeks and will be brought to the next CT meeting for consideration of the issues raised.

Action: MD

8 schools have signed up for the Make Your Mark campaign (which runs until 5 October) whereby young people (age 11-18) vote on issues, which will be narrowed down to 2 national Youth Parliament campaigns.

24 November is Take-Over Day. This year there will be a strong focus on work-shadowing in the Council and with Partners. Any partners who are able to participate, please contact Adele Crowshaw.

Action: All

3.3 Addressing hate crime in Bury (L Davidson)

Report circulated. Lesley explained that the report sets out the work taking place on hate crime across Bury schools. Lesley was congratulated by the Board on the work, and there was some discussion about how to ensure that the good practice gets shared at GM level. Cllr Tamoor chairs the Police & Crime Board and it was agreed that the report should be sent to him and to Cllr Shori. Also as part of a positive press campaign.

Action: KD

Lesley said that young people will be presenting the report to Councillors.

Lesley also flagged up that a Community Cohesion family day to mark the first anniversary of the Manchester Arena bomb is being planned, to take place at the GMFRS Training & Safety Centre (free venue). Planning is being led by Tom Houghton (Communities & Wellbeing).

4. Transformation Agenda and Review of Children's Trust (K Dolton)

4.1/4.2 What does the GM Agenda mean for children and young people and what should be the role of the Children's Trust?

KD updated from the CT Review Task & Finish group that met after the last Trust Board meeting. The group had discussed the strengths of the current arrangements and the good work that has taken place. It had looked at whether the CT arrangements should be used in a different way, ie, to drive the Transformation Agenda for children and young people in Bury.

Transformation is being taken forward through a number of high level agendas, ie, Mayor's Transformation, GM Transformation and Local Transformation. Workforce development is key to these but currently the landscape is too complex and confusing to make sense on the ground, and needs joining up into a clear direction.

KD suggested that to make this easier, Transformation should be looked at through the lens of Early Help and Early Years (GM priorities) with the Children's Trust leading on what delivery needs to look like and what this means for the whole workforce.

As this is too big and complex to be undertaken by anyone in addition to their 'day job', KD put in a bid for GM Transformation funding for support to set out what we need to look like to shift the balance from high end targeted work to early help. This has been successful and will help us to develop a local delivery plan for the Children's Trust to drive forward.

KD gave a presentation showing GM work towards the development of a workforce capability framework (*presentation circulated*). This sets out a 3-tier framework of system leadership; place coordination (operational leadership); and front line

and/or place-based workers setting out the activities and expectations of the workforce in the 3 tiers. This provides a useful framework that can be used for discussions with the workforce and to start to develop a common narrative and language.

LD noted that feedback from survey monkey about topics for lunchtime learning had included a request for updates from CCG and Council leaders from time to time. She asked if there was enough clarity to run a lunchtime learning on Transformation and what it means to the workforce, along with a fact sheet disseminated via the Children's Trust weekly e-mail. KD said that we are now in a position to do this and VM suggested that the Rochdale 7 minute briefings on Transformation are a useful resource for staff.

Action: VM will forward Rochdale briefing for consideration for Bury.
LD will liaise with KD re a lunchtime learning.

With regard to communications, ML stressed that what is important is give a clear message about the 'right' way of working. Much less important from a front line perspective is the structures for developing this and getting to grips with the local commissioning organization.

DH agreed that with so much going on that needs to be connected up, having a focus on Early Help and Early Years is helpful and fits with GM priorities. If we can get this right, it will impact right through the system.

MW noted that Six Town Housing set off a pilot in Bury East 12 months ago, and suggested it would be useful to hear how it is working from the staff on the ground.

Action: Agenda item for November MW/LD

There was agreement that the role of the Board and focus of Board meetings needs to be in clarifying, communicating and driving the work and in addressing 'sticky issues' that will come up.

In the first instance, the number of different Boards that people sit on and how these fit together and align to the Transformation agenda was agreed to be a 'sticky issue' that needs to be clarified and addressed. Chris Woodhouse is doing some work on this and LD was asked to put together a breakdown of the different groups for the next meeting.

Action: LD

In response to a question, it was stated that the Regional LTP Mental Health workforce development group is part of the wider GM workforce development activity.

KD noted that the Mayor is trying to address the issue of the work feeling very disjointed at GM level and find ways to simplify and join it up, and the Children's Trust needs to focus on a clear way forward on the ground in Bury.

4.3 Current workforce development activity

LD gave brief updates on some of the CT workforce development activity that can support the new CT focus:

- Central Training page which is now in the Bury Directory Children & Families section and which enables staff to find out what training is available to them in 1 central place.
- Children's Trust lunchtime learning LD had sent out a survey monkey which had received a lot of positive feedback, including information that most attendees share the learning with colleagues/teams and that the fact sheets are shared and used. Suggestions for topics are being incorporated into the programme for 2017/18. For most people lunchtime is the preferred time for the sessions, so they will continue at this time of day, with some sessions being repeated at breakfast time where there is a demand. How to engage and support parents is a common theme that has come through lunchtime learning and other feedback.
- Work towards the online Early Help practitioners' toolkit is ongoing and an up-to-date position was circulated. It was agreed that this needs to be developed in line with the transformation agenda.

In MH's absence, a detailed written update on progress towards the Local Transformation Plan Mental Health, including workforce development, was shared. There were no questions but the amount of good work and progress was welcomed.

5. Open Forum and Any other business

5.1 CYP Forum (Vicky Maloney)

VM advised that Katya Pursall (Strategic Lead Voluntary, Community & Faith Sector/VCSF) re-sending a State of the Sector survey, the purpose of which is to take stock of assets, needs and aspirations of all groups - big and small - who make a difference in Bury. This was initially undertaken in 2016 (across a number of areas) but there was a low response rate in Bury, possibly due to the lack of third sector infrastructure.

VM flagged up that the requirement to involve the sector in transformation, is putting a heavy demand on agencies trying to cover all the meetings. The need to clarify and join things up is crucial from the sector's perspective.

A new branding for Bury VCSF (which has been known as Third Sector for the last few years) is being undertaken to give a clear identity.

The Forum have raised concerns about accessing safeguarding training for third sector organisations working with children, young people and families, which previously was delivered via B3SDA.

The Forum were supportive of the Poverty Strategy which the Leader of the Council is driving, but concerns that the timeframe on this is much too short to enable to thorough and effective piece of work. The Board were in agreement.

The Forum have raised concerns about the way that the 'The Pitch' is working and have asked for a meeting to discuss this.

Healthwatch are carrying out a Survey 'It starts with you' across the adult population, and are looking to develop this for young people. To inform this, Lesley Davidson's survey has been brought to the attention of Healthwatch.

5.2 **SEND progress** (K Dolton)

A number of focus groups have been set up facilitated by SEND4Change. Overall this has been a very useful process and very timely in light of the Ofsted Inspection findings. An action plan has to be submitted to Ofsted and CQC by 31 October, who will then make 3 monthly visits to monitor progress.

KD also noted that it is important to highlight good work and that she is planning a positive press campaign on 31 October.

5.3 **Network Event Report** (L Dennis)

The network event report from the May event was approved for wider circulation and the CT website.

There will be a half day network event on 17 November during Anti-bullying week and adopting this year's theme "All different All equal" and the #WeStandTogether. The event will be very much from a child/young person's perspective, and be delivered jointly by young people and professionals. This responds to feedback from network delegates about how powerful they find the involvement of young people and being able to hear directly from them. It will be funded from the CCG Local Transformation Plan Mental Health & Wellbeing training fund. Flyers/Application forms will be sent out via the Children's Trust network and in the weekly e-mail.

Action All: You are asked to encourage staff to attend and apply as soon as possible.

5.4 **Any other updates/information**

There were no other updates.

6. **Date of next meeting**

The next Joint Children's Trust meeting will be 24 November, 9.30am – 11.30am at the New Kershaw Centre. In addition to the Six Town Housing pilot (see 4.2, p4) above), it was agreed to invite the Consultants who will be working on GM Transformation (see 4.2, p3).